

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the April 12, 2017 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, April 12, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Commissioner Lori Bagwell
Commissioner Mark Kimbrough
Commissioner Jack Zenteno

STAFF: Patrick Pittenger, Transportation Manager
Dirk Goering, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Hailey Lang, Transportation Planner
Nancy Paulson, Chief Financial Officer
Dan Yu, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:55:21) - Chairperson Bonkowski called the meeting to order at 4:55 p.m. Ms. Warren called the roll; a quorum was present. Vice Chairperson Smolenski was absent.

2. PUBLIC COMMENT (4:56:22) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

3. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 8, 2017 (4:56:33) - Chairperson Bonkowski introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve the minutes, as presented. Member Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 3-0-1-1, Commissioner Zenteno abstaining.**

4. PUBLIC MEETING ITEMS:

4(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE FTA FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES SECTION OF THE RTC APPLICATION FOR 5310 FUNDS (4:57:24) - Chairperson Bonkowski introduced this item. Mr. Dollarhide reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and, when none were forthcoming, of the public. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Bagwell moved to adopt a Resolution authorizing the filing of an application for a Federal Transit**

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Administration grant under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the FTA Fiscal Year 2017 Certifications and Assurances section of the RTC application for 5310 funds. Commissioner Kimbrough seconded the motion. Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Lori Bagwell
SECOND:	Commissioner Mark Kimbrough
AYES:	Commissioners Bagwell, Kimbrough, Zenteno, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

4(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE FTA FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES SECTION OF THE RTC APPLICATION FOR 5339 FUNDS (5:01:24) - Chairperson Bonkowski introduced this item, and Mr. Dollarhide reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, of the public. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Bagwell moved to adopt a Resolution authorizing the filing of an application for a Federal Transit Administration grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the FTA Fiscal Year 2017 Certifications and Assurances section of the RTC application for 5339 funds. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Lori Bagwell
SECOND:	Commissioner Mark Kimbrough
AYES:	Commissioners Bagwell, Kimbrough, Zenteno, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

4(C) POSSIBLE ACTION TO ADOPT A RESOLUTION REQUESTING THE CARSON CITY BOARD OF SUPERVISORS TO ISSUE HIGHWAY REVENUE REFUNDING BONDS TO ACHIEVE INTEREST RATE SAVINGS; PROVIDING OTHER DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE THEREOF (5:03:05) - Chairperson Bonkowski introduced this item. Chief Financial Officer Nancy Paulson reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, of the public. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. Chairperson Bonkowski temporarily tabled the item until such time as the resolution number could be determined.

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(5:10:17) Chairperson Bonkowski re-opened this item, and entertained a motion. **Commissioner Kimbrough moved to adopt Resolution No. 2017-RTC-R-1, a resolution requesting the Carson City Board of Supervisors to issue Highway Revenue Refunding Bonds to achieve interest rate savings; providing other details in connection therewith, and providing the effective date thereof. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Lori Bagwell
AYES:	Commissioners Kimbrough, Bagwell, Zenteno, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

4(D) POSSIBLE ACTION TO APPROVE A COOPERATIVE AGREEMENT, P191-17-063, BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR THE SILVER SAGE DRIVE RECONSTRUCTION PROJECT, AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS OR A CHANGE IN THE VALUE OF FUNDING UP TO 20% OF THE INITIAL FUNDING AMOUNT (5:05:29) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Mr. Pittenger provided background information on the final version of the subject agreement. Chairperson Bonkowski entertained commissioner questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Zenteno moved to approve Cooperative Agreement P191-17-063, between the Carson City RTC and the Nevada Department of Transportation, for the Silver Sage Drive Reconstruction Project, and to authorize the Transportation Manager to sign future amendments to this Agreement regarding time extensions or a change in the value of funding up to 20% of the initial funding amount. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion. In response to a question, Chairperson Bonkowski and Mr. Pittenger provided background information on the commission's authorization for the Transportation Manager to sign amendments regarding time extensions and changes in the value of funding up to 20% of the initial funding amount. Chairperson Bonkowski entertained additional questions or comments and, when none were forthcoming, called for a vote on the pending motion.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Jack Zenteno
SECOND:	Commissioner Mark Kimbrough
AYES:	Commissioners Zenteno, Kimbrough, Bagwell, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Jim Smolenski
ABSTAIN:	None

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5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

5(A) STREET OPERATIONS ACTIVITY REPORT (5:11:27) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report included in the agenda materials. Mr. Pittenger advised that a JAC Fact Sheet will be published to the City's website and at rideJAC.com. He reviewed the information to be included in the fact sheet. Mr. Pittenger reported that route changes, which had been requested by Sierra Nevada Health Centers representatives at a previous meeting, were implemented. He further reported that a bus shelter has been installed outside the Sierra Nevada Health Centers Research Way location. In response to a question, Mr. Pittenger advised that he is awaiting a return phone call from NDOT representatives regarding concerns over the concrete barriers adjacent to the Maverik store on Highway 50.

5(B) PROJECT STATUS REPORT (5:15:41) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

5(C) FUTURE AGENDA ITEMS (5:20:03) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the tentative agenda for the May commission meeting. Chairperson Bonkowski entertained suggested agenda items from the commissioners; however, none were forthcoming.

6. COMMISSIONER COMMENTS (5:21:03) - Chairperson Bonkowski introduced this item. In response to a question, Mr. Pittenger advised that the sandbags can be returned to the corporate yard. In response to a further question, he provided a status report on the TRAFCC meetings. In response to a further question, he advised that Carson City does not currently have TIGER grant funding. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7. PUBLIC COMMENT (5:25:03) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

8. ACTION ON ADJOURNMENT (5:25:11) - Commissioner Kimbrough moved to adjourn the meeting at 5:25 p.m.

The Minutes of the April 12, 2017 Carson City Regional Transportation Commission meeting are so approved this 10th day of May, 2017.

BRAD BONKOWSKI, Chair